

Duarte Sports Facilities Rental Application and Agreement

Applicant Information						
Organization Name:				Contact Name:		
Contact Number:				Contact Email:		
Mailing Address:						
Duarte Youth Nonprofit Status? Yes No (Please attach written proof of Duarte Registered Nonprofit Status: IRS 501(c)3, Franchise Tax Board Letter or Charter, and full rosters including participant's name, address and phone number)						
Reservation Details						
Date/s of Use:				Type of Activity:		
<u>Day of Week:</u>				<u>Event Begins:</u>		<u>Departure Time:</u>
Su	M	T	W	Th	F	S
_____	_____	_____	_____	_____	_____	_____
Su	M	T	W	Th	F	S
_____	_____	_____	_____	_____	_____	_____
Is the Event Open to the Public? Yes No				Event Used to Raise Money? Yes No		
Estimated Attendance: Adults _____ Minors _____ TOTAL _____				Profits will be used for: _____		
Multi-Purpose Fields		(Lights)		Pickleball Courts		Basketball Courts
Beardslee Park				Duarte Park		(1 – 6) Duarte Park
Encanto Park				Royal Oaks		(1 – 4) Encanto Park
Duarte Sports Park						Royal Oaks Park East
Otis Gordon Field A				Tennis Courts		Royal Oaks Park West
Otis Gordon Field B				Encanto Park East		
				Encanto Park West		Futsal Courts
Other:				Royal Oaks Park		North South
Applicant's Agreement: I hereby certify that I shall be personally responsible on behalf of this group for any damage or unnecessary abuse of any building, grounds, or equipment growing out of the occupancy of said premises by our group. I agree to the conditions set forth in the approval of this application and further agree to abide by and enforce the rules and regulations of the City of Duarte. I certify that all above statements are true and correct. I understand that any misstatement or omission of a material fact may be sufficient cause for cancellation of use of the facility. I am aware that all fees are due and payable eight (8) working days in advance of the activity and I have inspected the facility and am satisfied with its condition as a safe and playable field. I, as participant or renter, fully understand that the use of the listed facility exposes me to the risk of personal injury, death or property damage. I hereby release, discharge and agree not to sue the City of Duarte or its employees for any injury, death or damage to or loss of personal property arising out of, or in connection with participation in the rental of this field from whatever cause, including the active or passive negligence of the City of Duarte or its employees. The parties to this agreement understand that this document is not intended to release any party from any act of omission of "gross negligence," as that term is used in applicable case law and/or statutory provision. In consideration for being permitted use of fields, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City of Duarte from any and all claims, demands actions or suits arising out of or in connection with the rental of field/facility. I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT ON MY OWN FREE WILL.						
Applicant's Signature: _____					Date: _____	
Office Use Only						
Date Received:			Received By:			
___ Approved		___ Denied		Reason for Denial:		
<u>Fees:</u>			<u>Deposit:</u>			
Rental Hours _____ @ \$ _____	\$ _____	Amount:	\$ _____	Rcpt. #:	_____	
Cleaning/Damage Bond #2120	\$ _____	Date Rcvd.:	_____	Rcvd. By:	_____	
Restroom Stocking Fee #4406	\$ _____	Bal. Due:	\$ _____	Due By:	_____	
<u>Miscellaneous Charges</u>			<u>Balance Paid:</u>			
_____ \$ _____			_____			
TOTAL FEES		\$ _____		Amount Rcvd: \$ _____		Rcpt. #: _____
				Date Rcvd.: _____		Rcvd. By: _____
Director of Parks & Recreation Department						